



National Veterinary Services Limited

Careers

Join our team.

Depot Manager

Frimley

Full-time 40 hours per week| Permanent
Monday to Friday / from 4.00am start time
Salary: £30,000 PA

This is a great opportunity to work for the UK's leading veterinary wholesaler.

Our business provides a next day supply and distribution service through our nationwide network of distribution depots, serving an average of 2700 customers every day!

This is a **full-time** opportunity for you to join our Distribution Management Team in our Frimley depot.

What you will be doing

- Lead a team of designated delivery drivers with the support of a Team Leader.
- Provide first line management of the drivers and Team Leader and manage performance and conduct of the depot staff.
- Efficient co-ordination and planning of manpower within the depot.
- Managing the depot process for CD's, Fridge items and returns.
- Ensure that all depot staff are trained correctly in accordance with GDP guidelines and Company Procedures.
- Work closely with the HR department to ensure that Company Policies and Procedures are adhered to.
- Use vehicle tracking and vehicle temperature monitoring tools to ensure vehicle fridge and load compartments are running within compliant temperature ranges.
- Liaise with customer services and deal with delivery issues and concerns quickly and efficiently.
- Ensure the depot/vehicles are maintained and cleaned to the standard expected by NVS and arrange/request repair as and when needed.
- Management of depot staffing levels/sickness/absence/recruitment.
- Undertake such other duties as may be reasonably required for the effective operation and function of the depot – including any 3PL activities.
- Creating daily / weekly / monthly management reports and KPI's as there is a responsibility for the overall performance of the depot in ensuring that targets are achieved in line with strategic business needs.
- Liaise with other departments and managers in relation to delivery issues etc, to ensure efficient service is always provided
- Communicate issues affecting the performance of the depot to the National or Regional Distribution Manager.
- Always ensure Health & Safety compliance, including wearing of any PPE supplied & Promote Health & Safety awareness throughout the depot environment
- Be aware of relevant Risk Assessments and Fire Assessments
- Be aware of and follow Company Standard Operating Procedures
- Report to operational management any matters adversely affecting the protection of the company's fleet, deliveries, and customer base.
- Assist, when required, with other functions within the operation, including covering other Depot managers when absent and covering van routes if needed.
- Ad hoc tasks as requested by management.

Working for us

- Competitive rate of pay
- 31 days paid holiday (including bank holidays)
- Extra holidays for long service
- Company pension scheme
- Staff discounts
- Life assurance benefit
- Cycle to work Scheme
- Free on-site parking and employee uniform
- A 24/7 confidential employee assistance programme – offering a range of support services to help you to resolve difficulties in your home-life
- Savings related Share option plan
- Christmas hamper for every employee

What we are looking for

- Hard working and reliable
- Build and maintain a happy, cohesive, and motivated team
- Excellent communication, planning and organisational skills
- PC literate
- A strong customer focus.
- An ability to prioritise and work compliantly under pressure in a fast-paced environment
- A high level of integrity with a willingness to take ownership and responsibility
- Proven managerial and leadership experience, preferably within the wholesale sector.
- Experience of distribution and logistics, preferably experience of controlling a fleet of vans

Successful applicants will be required to disclose any unspent criminal convictions to the Company. A DBS check will be carried out in compliance with Home Office guidelines. Applicants should be aware that with in line with our Drugs and Alcohol policy random tests are carried out

NVSL is committed to equality of opportunity and this underpins our employment and recruitment procedures. We use objective, job-related criteria when making appointment decisions and our selection criteria is based on skills, experience, qualifications and an ability to do the job.

Due to the large number of applications we receive, we regret that we will not contact candidates that have not been selected for interview. If you have not heard from us within 2 weeks, you should assume that you have not been successful on this occasion.

By continuing with your application for employment you are confirming you agree with our [Privacy Notice](#).